

**PCS**  
TECHNOLOGY

## PCS Technology Limited

CIN: L74200MH1981PLC024279

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Regd.Off: Gat No. 478, Alandi Markaal Road, Tal.: Khed, Alandi, Dist.: Pune-412106

Tel.:020-26681619, Web: www.pcstech.com, Email:investorsgrievances@pcstech.com

### NOTICE OF 37<sup>TH</sup> ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE.

Notice is hereby given that the 37<sup>th</sup> Annual General Meeting ("37<sup>th</sup> AGM") of the Company will be held on Wednesday, 26<sup>th</sup> September, 2018 at 12.30 p.m at Hotel Celebration, Banquet Hall, Opp. New S.T. Road, Alandi Road, Pune 412 105 to transact the Ordinary and Special Business, as set out in the Notice of 37<sup>th</sup> AGM.

The Notice convening the 37<sup>th</sup> AGM and Annual Report 2017-18 in electronic mode have been sent to all the members whose e-mail IDs are registered with the Company/Depository Participant(s). Physical copies of the Notice convening the 37<sup>th</sup> AGM and the Annual Report 2017-18 have been sent to other members at their registered address through Permitted mode. These documents are also available on the Company's website [www.pcstech.com](http://www.pcstech.com) and the relevant documents pertaining to the items of the business to be transacted at the 37<sup>th</sup> AGM are available for inspection at the Registered office of the Company during working hours on all days except Saturdays, Sundays and Public Holidays up to the date of the Annual General Meeting.

#### Book Closure date

Pursuant to section 91 of the Companies Act, 2013 read with rule 10 of the Companies (Management & Administration) Rules, 2014 and Regulation 42 of SEBI(LODR) Regulation, 2015, notice is further given that the Register of Members and Share Transfer Books will remain close from Wednesday, 19<sup>th</sup> day of September, 2018 to Wednesday, 26<sup>th</sup> day of September, 2018 (both days inclusive) for the purpose of Annual General Meeting.

#### Voting through Electronic means

Pursuant to the provisions of section 108 of the Companies Act, 2013, read with related rules and Regulation 44 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 and Secretarial Standards 2 on General Meeting, the Company is pleased to provide members facility to exercise their right to vote by electronic means and the business may be transacted through e-voting services provided by Central Depository Services (India) Limited (CDSL).

During the remote e-voting, members of the Company holding shares either in physical form or Dematerialized form, as on the cut-off date i.e. 18<sup>th</sup> September, 2018 may cast their vote electronically on the business as set forth in the notice of AGM through electronic voting system of CDSL from the place other than the venue of AGM. The votes once casted by the member will not be allowed to change it or to cast the vote again. All the members are informed that:

- The cut-off date for determining eligibility to vote by electronic means is 18<sup>th</sup> September, 2018.
- The remote e-voting shall commence on Sunday, 23<sup>rd</sup> September, 2018 from 10:00 a.m. (IST)
- The remote e-voting shall end on Tuesday, 25<sup>th</sup> September, 2018 by 05:00 p.m. (IST). The e-voting module shall be disabled by CDSL for voting beyond 05:00 p.m. on 25<sup>th</sup> September, 2018.
- The members who have already cast their vote through remote e-voting may attend the meeting but shall NOT be entitled to cast their vote again at the AGM.
- The facility for voting through ballot paper shall be available at AGM.

The members whose name is recorded in the register of members maintained by the depositories as on cut-off date shall only be entitled to avail the facility of remote e-voting and voting at the AGM through ballot paper.

The Members who are already Registered with CDSL for e-voting may use his existing user ID and password for casting a vote and the members who are not registered with the CDSL for e-voting may refer the procedure mentioned in note No. 8 of page No.3 of Annual General Meeting Notice of the Company.

The date of completion of sending the notice of 37<sup>th</sup> AGM in permitted mode(s) is 25<sup>th</sup> August, 2018. The notice of 37<sup>th</sup> AGM is also available on the Company's website [www.pcstech.com](http://www.pcstech.com). In case of the queries, you may refer the Frequently Asked Questions (FAQs) for the members and remote e-voting user manual for members available at [www.evotingindia.co.in](http://www.evotingindia.co.in) or may write to the undersigned at the above mentioned email ID or the registered office.

#### Change of Address

Members holding shares in physical mode are requested to inform Company about the change of Address, if any, to the Company Registrar & transfer Agent- M/s. Bigshare Services Pvt Ltd. situated at 1<sup>st</sup> Floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri (East) Mumbai 400059 latest by 18<sup>th</sup> September, 2018. The members holding shares in demat mode should inform their Depository Participants (DP) about such change.

#### Scrutinizer

The Company has appointed M/s. B. Desai & Associates, Practicing Company Secretary (Membership no. 7899) to act as a scrutinizer for conducting the voting and remote e-voting process in fair and transparent manner.

#### Proxy

A member entitle to attend and vote at the Meeting is entitled to attend and vote on poll instead himself and the proxy need not be the member of the Company. The Instrument appointing proxy should be deposited at the registered office of the Company not less than 48 hours before the Commencement of the Meeting.

#### Contact Details

Grievances connected to remote e-voting by electronic means, if any may be addressed to the Company Secretary at Email Id: [investorsgrievances@pcstech.com](mailto:investorsgrievances@pcstech.com)

Place: Mumbai  
Date : 27<sup>th</sup> August, 2018

By Order of the Board  
For PCS Technology Limited  
B. J. Patel  
Company Secretary